



City Council
City of Mount Vernon
Mount Vernon, OH 43050

Meeting 3/23/2026 7:30 PM
Employee & Community

Relations
Keener, Ruckman

Category: Ordinance

Prepared By: Zac Sherman, City
Clerk

Doc ID: 2026-111

Scheduled

ORDINANCE 2026-8

**AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF
EMPLOYMENT FOR THE SERVICES AND RESOURCE COORDINATOR; AND
DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Pay Grade	Min	Mid	Max
Services and Resource Coordinator	1	\$21.57	\$25.88	\$30.20 (per hour)

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment with the City in a non-bargaining unit position.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule. The normal work week for non-exempt employees shall be forty (40) hours in pay status work on five (5) consecutive eight (8) hour days, Monday through Friday, exclusive of the time allotted for meals, during the period starting at 12:01 A. M. Sunday to 12:00 P. M. Midnight, Saturday, unless otherwise set by the employee's supervisor or appointing authority.

SECTION 4: This position shall be entitled to the benefits outlined in the Mount Vernon Employee Handbook effective August 2021, as amended.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason that this position serves as a central connection point between residents, City services, and community resources, and is necessary for the unhindered operation of the City, and said position shall become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Bruce E. Hawkins, Presidents of Council

PASSED: _____, 2026

ATTEST: _____
Zachary Sherman, Clerk of Council

APPROVED: _____, 2026

Matthew T. Starr, Mayor