



City Council  
City of Mount Vernon  
Mount Vernon, OH 43050

Scheduled  
ORDINANCE 2026-5

Meeting 2/23/2026 7:30 PM  
Employee & Community  
Relations  
Keener, Ruckman  
Category: Ordinance  
Prepared By: Zac Sherman, Clerk of  
Council  
Doc ID: 2026-76

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**AN ORDINANCE ESTABLISHING COMPENSATION, BENEFITS AND TERMS OF  
EMPLOYMENT FOR THE COMMUNITY DEVELOPMENT/PUBLIC  
INFORMATION OFFICER; AND DECLARING AN EMERGENCY.**

BE IT ORDAINED by the Council of the City of Mount Vernon, State of Ohio:

SECTION 1: That the following exempt professional position is hereby authorized within the salary range and upon the appropriation times listed below:

	Pay Grade	Min	Mid	Max
Community Development/ Public Information Officer	6	\$30.25	\$36.30	\$42.36 (per hour)

The salary authorized by this Ordinance shall be payable bi-weekly.

SECTION 2: The salary range listed is the base salary range for the position. The position is eligible for annual longevity increments:

For the first five (5) years, \$400.00.

Annual Longevity Increments after five (5) years:

Year 6	Year 7	Year 8	Year 9	Year 10
\$500.00	\$550.00	\$600.00	\$650.00	\$700.00

The effective date of eligibility for an annual longevity increment shall be the anniversary date of employment with the City in a non-bargaining unit position.

SECTION 3: Exempt employees are expected to work as necessary, including outside of normal business hours, in the completion of their duties. Exempt employees will work with their supervisor in establishing their work schedule.

SECTION 4: This position shall be entitled to the benefits outlined in the Mount Vernon Employee Handbook effective August 2021, as amended.

SECTION 5: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety and for the further reason to bring needed supervision to permitted projects within the City, and shall become effective upon its date of passage and approval by the Mayor, provided that it receives the affirmative vote of two-thirds (2/3) of the members elected to the Council of the City of Mount Vernon; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

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Bruce E. Hawkins, Presidents of Council

PASSED: \_\_\_\_\_, 2026

ATTEST: \_\_\_\_\_  
Zachary Sherman, Clerk of Council

APPROVED: \_\_\_\_\_, 2026

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Matthew T. Starr, Mayor